

## SCHOOL PERFORMANCE SET-UP

### *The ADHD Project*

#### Performance Details

- Number of Performers: **1**
- Preferred space: **Smaller, intimate space ex. Library or classroom**
- Minimum area required: **10' by 10'**
- Prologue recommends this show for grades: **6-12**
- **Maximum audience size for this show: 150** students (or as per contract)

#### Time

- Artist(s) Arrival/Set-Up Time: **15 mins**
- Performance length: **55 mins**
- Q&A time: **10 mins**
- Artist(s) Load Out Time: **10 mins**
- **Total Time: 1 hr. 30 mins**

*Note: Times are approximate and may vary*

#### PERFORMANCE REQUIREMENTS

- Determine a change room/area for the performer
- Drinking water for the performer is appreciated
- **NOTE: Due to union and copyright regulations, the taking of photos, audio or video recording is prohibited unless permission is received in advance from the artist/company**

#### Set Up Checklist

- Distribute study guides to colleagues
- Reserve performance space for total time (listed above)
- Ensure load-in is accessible directly from artist vehicle to performance space
- Reserve parking for 1 vehicle
- Arrange for bells, announcements, PA systems to be turned off during performance
- Ensure space is cleaned and cleared prior to artist(s) arrival
- Greet artist(s) at arrival time**
- Arrange for students to be seated by the performance start time
- Arrange for teachers to attend and supervise students throughout the show**
- Arrange to introduce the artist (see introduction below)

**Artist Introduction** – the performer will introduce herself.

**Thank you for supporting the performing arts. Enjoy the show!**

If you have any questions regarding the school performance set up requirements, please contact us at [info@prologue.org](mailto:info@prologue.org) or 1-888-591-9092.