

SCHOOL PERFORMANCE SET-UP

Leslie McCurdy's "The Spirit of Harriet Tubman"

Performance Details

- Number of Performers: **1**
- Preferred space: **a stage floor or an open area**
- Minimum area required: **20' by 16'**
- Prologue recommends this show for grades: **3-12**
- **Maximum audience size for this show: 250 students** (or as per contract)

Time

- Artist(s) Arrival/Set-Up Time: **45 mins**
- Performance length: **60 mins**
- Q&A time: **10 mins**
- Artist(s) Load Out Time: **15 mins**
- **Total Time: 2 hrs, 10 min.**

Note: Times are approximate and may vary

PERFORMANCE REQUIREMENTS

- Leslie requires a "centre aisle" and a "clear outside perimeter." Leslie will enter from the back of the audience, necessitating the centre aisle. She also runs around the outside of the audience and for safety reasons, needs the outside perimeter clear of students, chairs, etc.
- Leslie requires access to a change room with a bathroom that is inaccessible to students (preferably close to the performance space)
- Assistance will be required to load in and out
- The audience for this performance should not exceed 250. Audience maximums are strictly enforced; additional audience members must be approved prior to Leslie's arrival and will be billed accordingly
- If photographs are desired, a 'photo opportunity' can be arranged following the performance. **NOTE: Due to union and copyright regulations, the taking of photos, audio or video recording is prohibited unless permission is received in advance from the artist/company**

Set Up Checklist

- Distribute study guides to colleagues
- Reserve performance space for total time (listed above)
- Ensure load-in is accessible directly from artist vehicle to performance space
- Reserve parking for 1 vehicle
- Arrange for bells, announcements, PA systems to be turned off during performance
- Ensure space is cleaned and cleared prior to artist(s) arrival
- Greet artist(s) at arrival time
- Arrange for students to be seated by the performance start time
- Arrange for teachers to attend and supervise students throughout the show
- Arrange to introduce the artist (see introduction below)

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Artist Introduction – Please consult the artist as to how they would like to be introduced.

Thank you for supporting the performing arts. Enjoy the show!

If you have any questions regarding the school performance set up requirements, please contact us.