

SCHOOL PERFORMANCE TECHNICAL SHEET

DuffleBag Theatre

Performers: 4

TIME

Artist(s) Arrival/Set-up: **30 mins**
Performance: **50 mins**
Q & A: **5 mins**
Artist(s) Load Out: **10 mins**
Total Time: **1 hr. 35min.**

Note: Times are approximate and may vary.

AUDIENCE

Prologue recommends this show for Grades **K-8**
Audience Maximum: **300** students (or as per contract)

SPACE

Preferred space: **Gymnasium floor**
Minimum area required: **15' x 20'**

HOSTING REQUIREMENTS

- Distribute study guides to colleagues.
- Reserve performance space for total time (listed above).
- Ensure load-in is accessible directly from artist vehicle to performance space.
- Reserve parking for **1** vehicles.
- Arrange for bells, announcements, PA systems to be turned off during performance.
- Ensure space is cleaned and cleared prior to artist(s) arrival.
- Greet artist(s) at arrival time.
- Arrange for students to be seated by the performance start time.

Teachers are expected to attend and supervise students throughout the show.

PERFORMANCE REQUIREMENTS

- determine a change room/area for the **4** performers
 - advise performers of staff washroom location
 - provide access to a regular power outlet
 - inform performers of scheduling requirements (ie. recess, , lunch, end of day times, etc.)
 - inform the performers if photos or video will be taken during the show
- DUFFLEBAG THEATRE WILL BRING EVERYTHING REQUIRED FOR THE PERFORMANCE.**
- Follow DuffleBag Theatre at www.dufflebag.com or on their DuffleBag Theatre Facebook Fan Page.**

PLEASE NOTE

DuffleBag Theatre performers will be wearing identifiable apparel while on school premises.

If you have any questions regarding the technical requirements or program, please contact us.

The following is a script you can use to introduce the artist(s) and show. We've also included some reminders for your audience.

ARTIST INTRODUCTION

NOTE: (Please check to see that the performers are ready **BEFORE** starting this introduction as they will be listening for the applause following the introduction. Thanks!)

Good morning/afternoon everyone!

Our performance today is by the "nearly world-famous" DuffleBag Theatre. DuffleBag Theatre, started back in 1992 at the London International Children's Festival in London, Ontario. They perform internationally having performed across Canada, in the United States, and in countries like Singapore, Malaysia, Vietnam, and Brunei, but today they are here to perform for us! So Ladies and Gentlemen...

**PLEASE PUT YOUR HANDS TOGETHER FOR
THE "NEARLY-WORLD FAMOUS" DuffleBag Theatre!**

ARTIST THANK YOU/OUTRO (for a student)

My name is _____ and my favourite part was when _____. On behalf of the staff and students at (school name) _____ we'd like to thank you for coming to our school. Let's have another round of applause for the "nearly world-famous" DuffleBag Theatre!

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And now, please join me in welcoming **DuffleBag Theatre**

**Thank you for supporting the performing arts.
Enjoy the show!**

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